

# OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

Affiliated to Gauhati University, Guwahati, Assam  
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA  
Principal & Secretary/DDO  
Habraghat Mahavidyalaya,  
Krishnai, Goalpara, Assam



P.O: Krishnai  
Dist: Goalpara (Assam)  
Pin: 783126

Phone: 03663-292866  
Mob: 9435024669  
email: mantudas68@yahoo.co.in  
habraghatcollege@gmail.com  
Website: www.habraghatcollege.in

Ref. No:


Date: 10/8/2022

## Appointment Policy

To fill up the vacancies arises in the college, the college has a transparent appointment policy. In respect of successful implementation of appointment policy, the college follows the necessary rules/guidelines issued by the Department of Higher Education, Govt. of Assam. The procedural framework of the Appointment Policy of the College is as stated below.

- 1) Publication of advertisement in wide circulated 2 nos. of newspapers with due permission of the Governing Body of the College.
- 2) Application receives from the candidates during the period as stated in the advertisement.
- 3) Scrutiny of applications are done by the IQAC and the Principal.
- 4) Preparation of detail list of candidates.
- 5) Issue of call letters to the candidates whose applications has been found valid for interview.
- 6) Holding of interview for the post by the Pannel of experts approved by Register, Affiliating University and prepared Individual, Comparative and Consolidated statement(s) of the candidates.
- 7) Selection of candidate in the meeting of Selection Committee.
- 8) Approval of the selected candidates by the Governing body.
- 9) Submission of proposal (Online) to the Director, Higher Education, Assam, for approval of appointment of the selected candidate.
- 10) Director Higher Education, Assam, Approves and issues approval/Appointment order of the selected candidate.
- 11) The college allows to join the candidate to join the post
- 12) The college send compliance report of joining of the approved candidate to the Director, Higher Education, Assam.



  
(Dr. M. K. Das)  
Principal  
Habraghat Mahavidyalaya  
Krishnai, Goalpara  
Principal  
Habraghat Mahavidyalaya  
Krishnai.